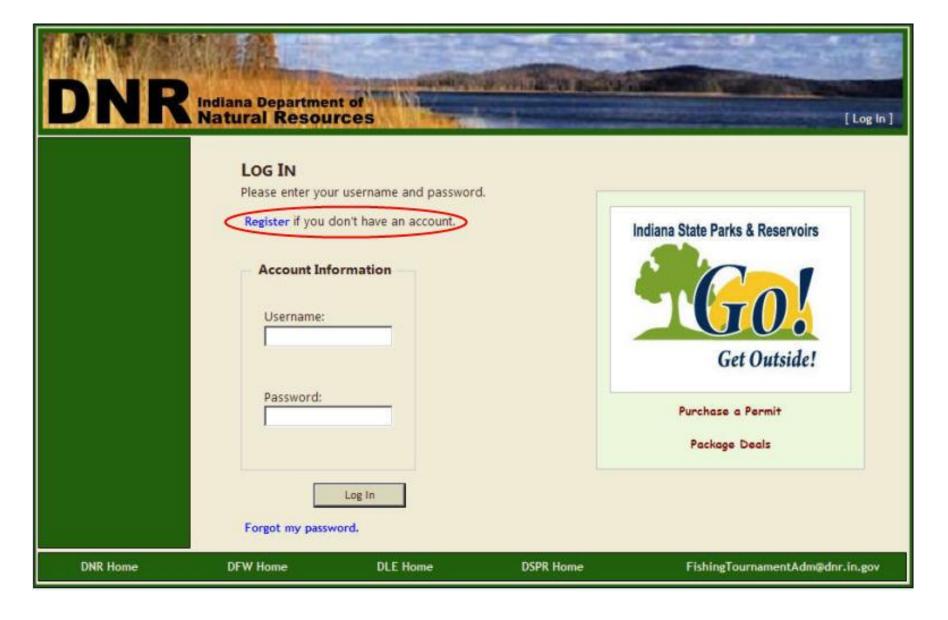
Fishing Tournament Quick Reference

- 1. Initial Register Screen
- 2. Account Set up Screen
- 3. Log In Screen
- 4. Home Screen
- 5. Add/Edit Screen
- 6. Tournament Status Screen
- 7. Lake Contact Screen
- 8. File Fishing Report Screen
- 9. View Calendar Screen
- 10. Print Reports Screen
- 11. Change Password Screen
- 12. Forgot Password Screen
- 13. Cancel a Tournament Link



Initial Registration. Upon entering the site the first time user will select the register link.

DNR Indiana Department of Natural Resources FISHING TOURNAMENT SIGN UP INFORMATION					
		al Information and	Responsible Officer		
User Name:	BassKing		-		
Email Address:	ratkison@dnr.i	100-			
Confirm Email Address:	ratkison@dnr.i		100		
Organization Name:	Fair Weather F	isherman			
Last Name:	Atkison				
First Name:	Camden				
Address:	667 Hannah Pla	ace			
City:	Franklin				
State:	IN 🕶				
Zip Code:	46131				
Telephone:	317.412.3716	Example 3	17-555-1212		
•	Submit	Toward of the Control			
DNR Home	DFW Home	DLE Home	DSPR Home	FishingTournamentAdm@dnr.in.gov	

Enter your information and select Submit. Upon submitting, DNR will send you a temporary password to your email account. Once logged in you can change password.



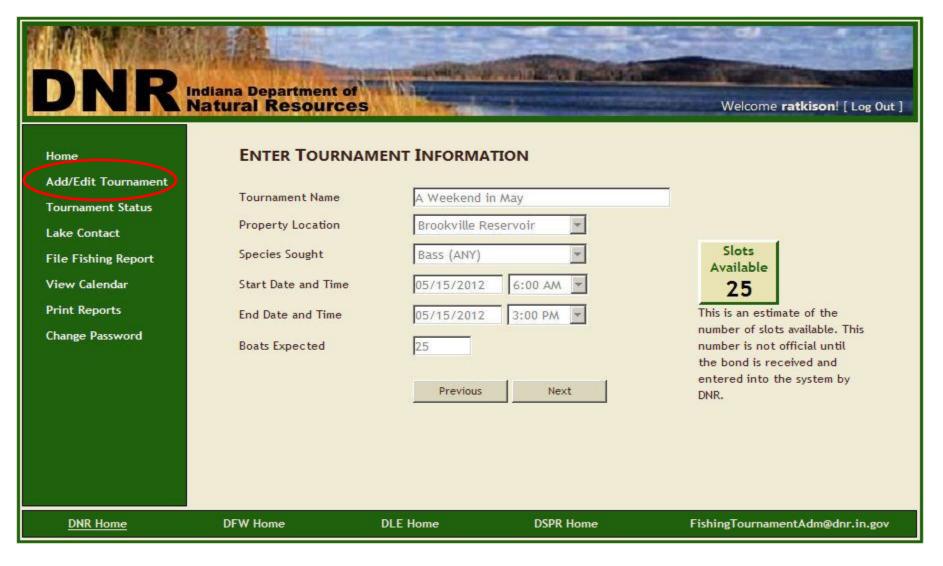
Log In screen.



When you Log In to the Fishing Tournament Web Site, this will be your home page. You will see all upcoming tournaments for all properties. Notice the links down the left hand side. To navigate through the website you simply select one of these links. Notice also, the links on the bottom of the screen... ***If you need to **Cancel** an event, select FishingTournamentAdm link and send an email to DNR Administrator. Please list <u>Permit number, Property and Tournament Start and End Date</u> whenever you submitting an email.



If you select Add/Edit link, you will see this screen (only your tournaments will be listed in this box). Either select —Add New Tournament— to add a new tournament or select one of the existing tournaments to edit. Select Next.

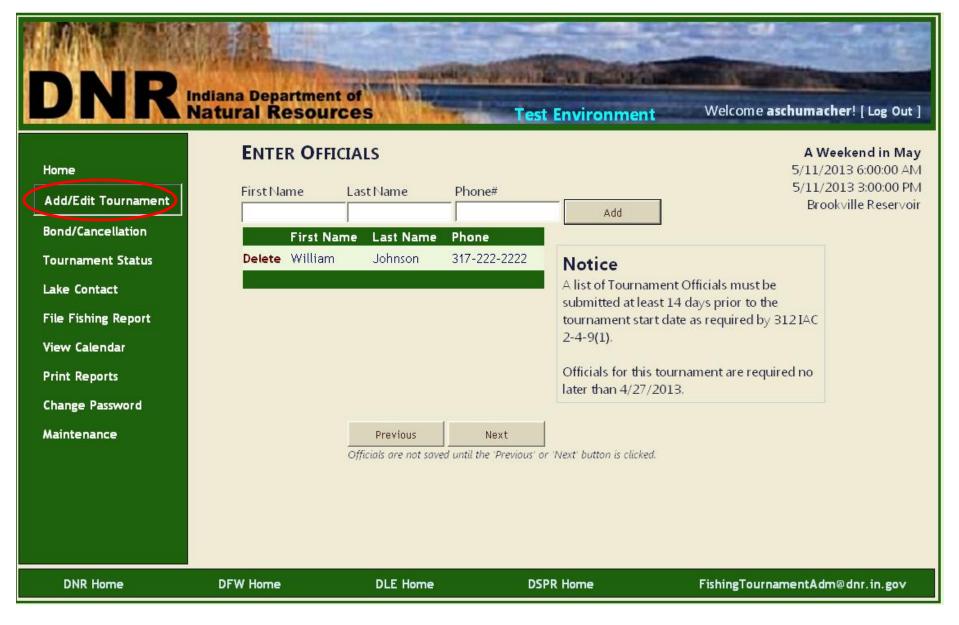


If Adding/Editing a tournament this screen will come up next. It will be blank if your adding and will contain original information if you are editing. When adding, pay special attention to the Tournament Name... This is the tournament name that you will see on home page. Select Next when done editing or adding. The slots available details boat count.

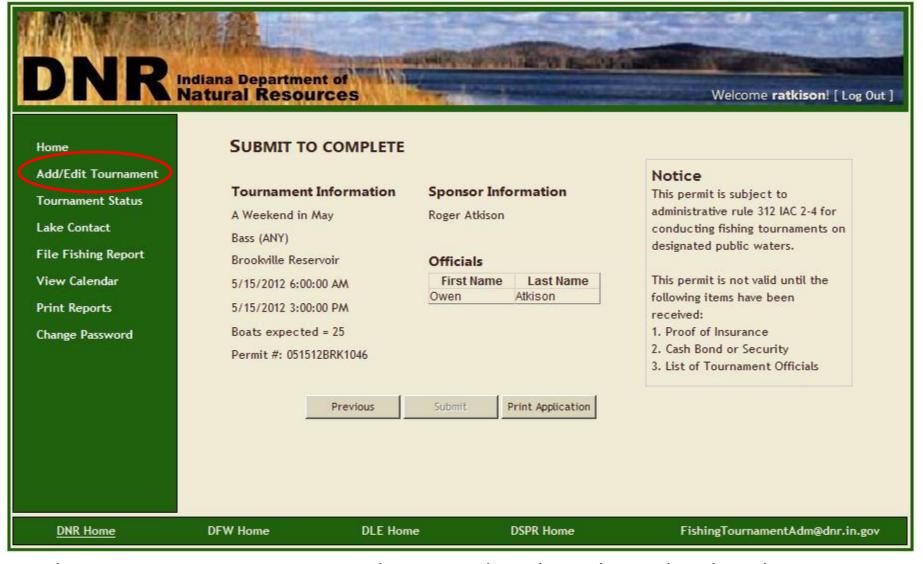


Enter or Edit the Sponsor information. Select Next.

(scroll down on this help document to view next screen)



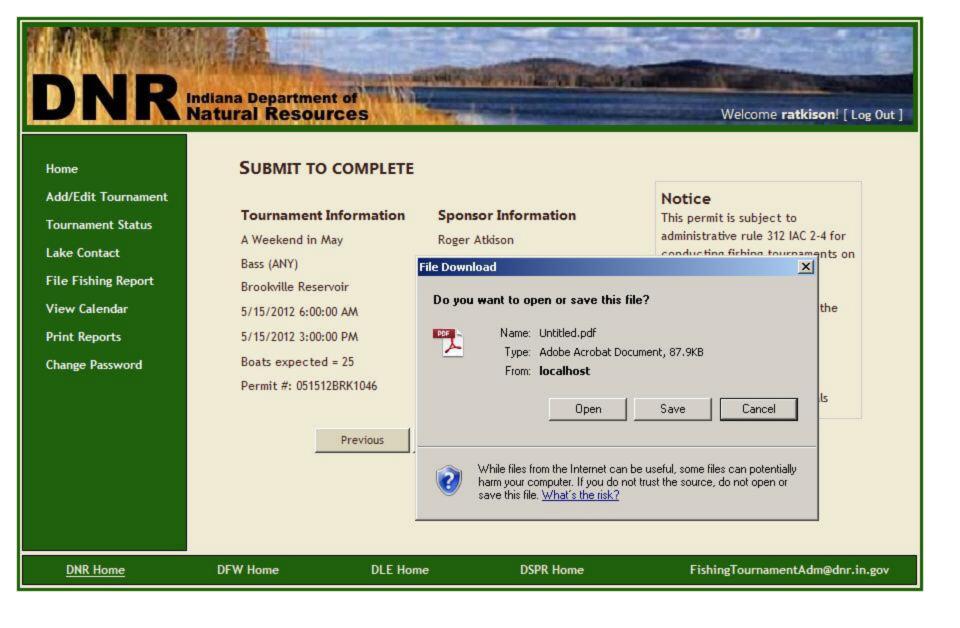
Enter, edit or delete Tournament Officials... You can add more than one...select Next when finished.



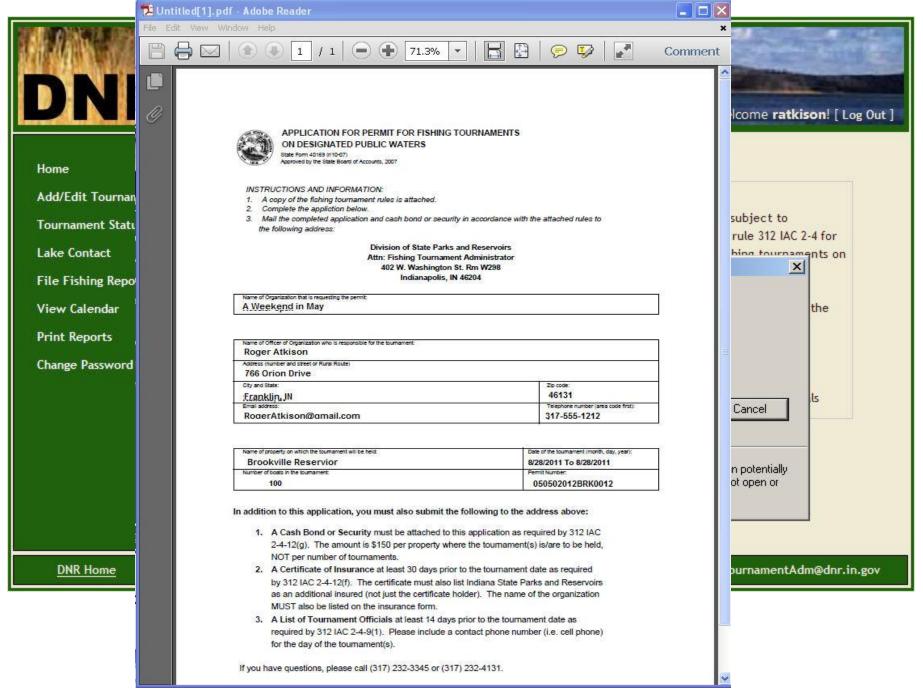
At this screen you can print your application and send it with your bond. Select Print Application.

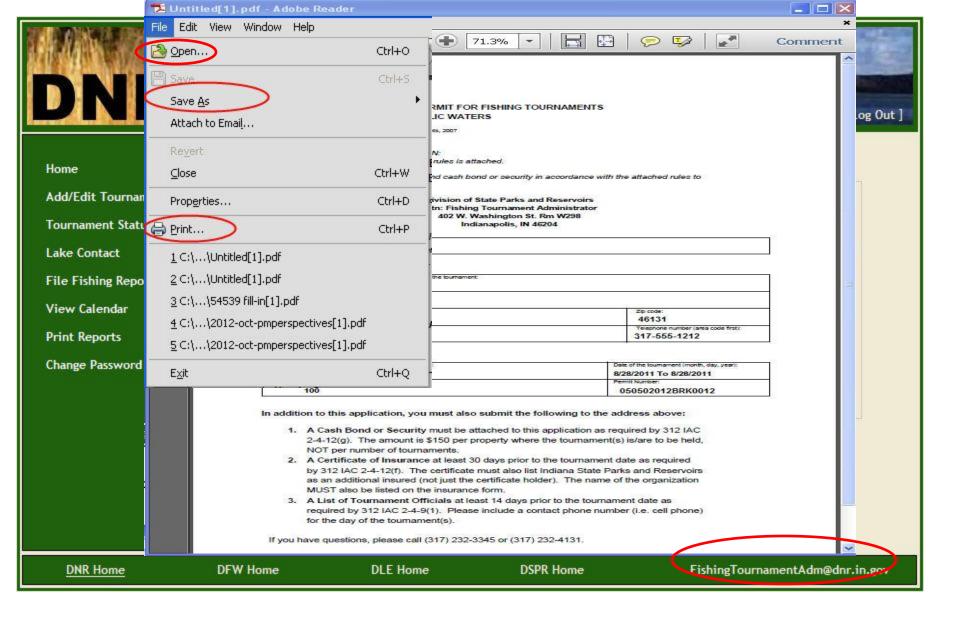
ATTENTION: You will need Adobe Acrobat Reader to view this report. If you do not have Acrobat reader you must download the newest version from the Adobe website.

(scroll down on this help document to view next screen)



Once you have selected Print Application you will see this screen. Select open.

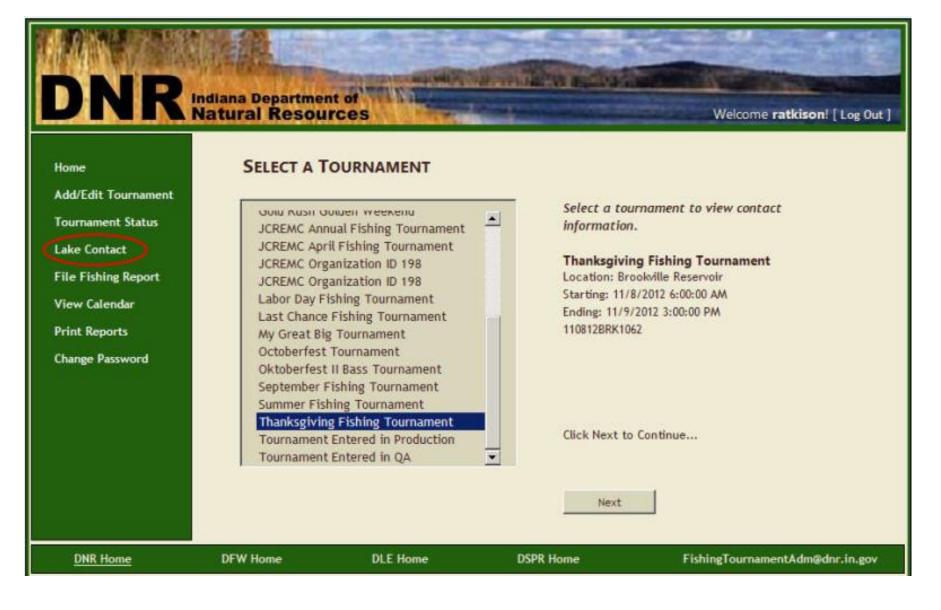




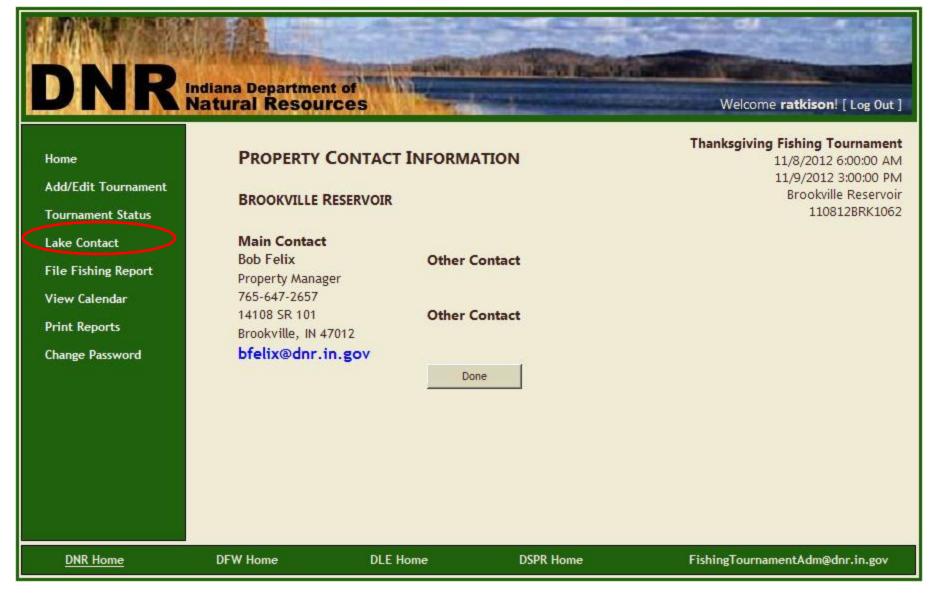
Select "File" and select "Print" to print and mail application with bond. If you already have bond on file then you can select "Save As" and name the file. You would then Select FishingTournamentAdmin link at the bottom of this screen and attach the new file.

DNR	iana Department of tural Resources	No.	We	lcome ratkison! [Log Out]
Home Add/Edit Tournament Tournament Status	TOURNAMENT STATE	TUS 10/31/2012	Thanksg	giving Fishing Tournament 11/8/2012 6:00:00 AM 11/9/2012 3:00:00 PM Brookville Reservoir 110812BRK1062
Lake Contact File Fishing Report View Calendar Print Reports Change Password	Application Approved: Bond Received: Bond Returned: Insurance Received:	10/31/2012	Contact Information Division of State Parks and Reservoirs ATTN: Susan Goudy, Fishing Tournament 402 W. Washington Street IGCS Room W298 Indianapolis, IN 46204 Use email below for quicker response.	
Change Password	Officials Due: Officials Received: Event Cancelled:	10/25/2012	Report Submitted: Report Received: Report Approved:	9/2012
DNR Home	DFW Home DLE	Home	Done DSPR Home FishingTo	ournamentAdm@dnr.in.gov

Tournament Status. Allows you to see where your tournament stands at any given time.



Lake Contact: Select Lake Contact, select tournament and select Next.

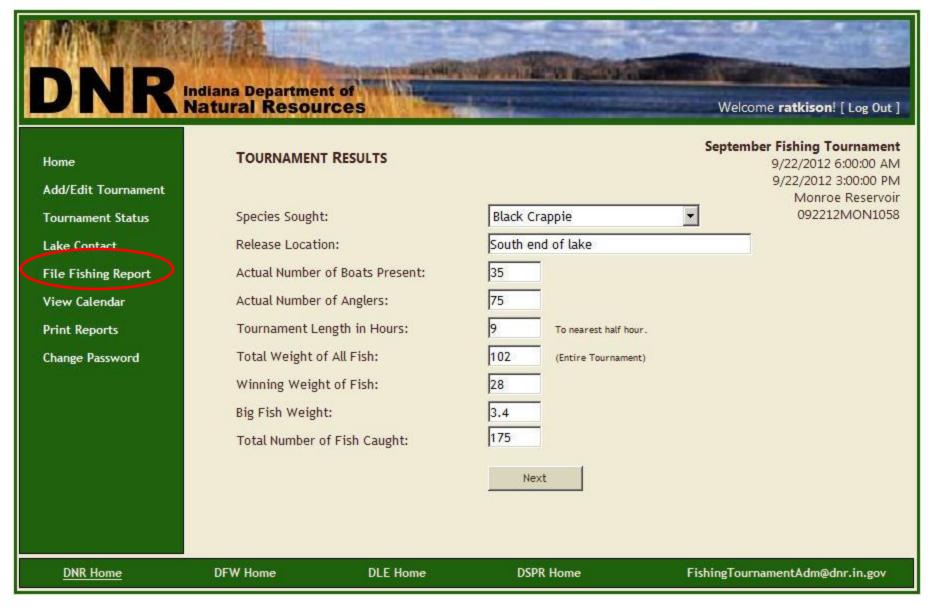


This screen will display the Property Contact Information.

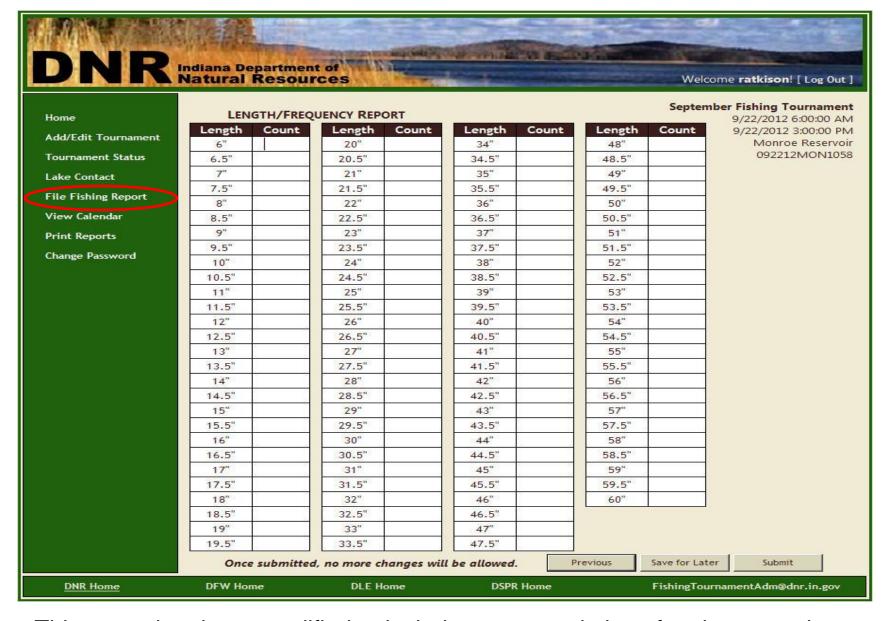


When tournament is over a fishing report must be filed. Select "File Fishing Report" link. This screen is what you will see. Select the tournament that you are reporting on and select Next.

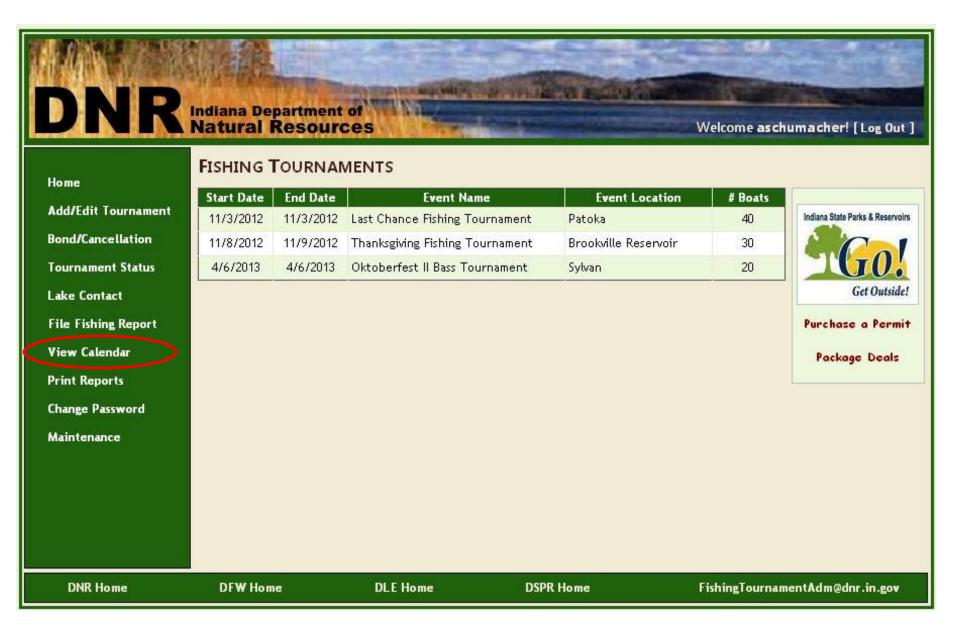
(scroll down on this help document to view next screen)



The fishing report has been simplified. Enter the data requested and select Next.



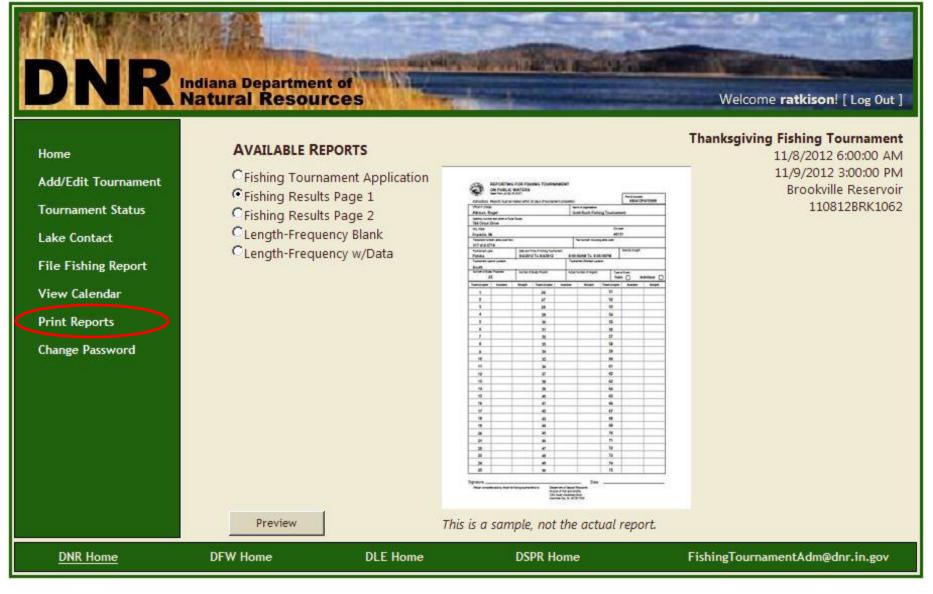
This report has been modified to include accommodations for shorter and longer fish lengths. Once completed select Submit. This will inform DNR that you have completed the fishing report.



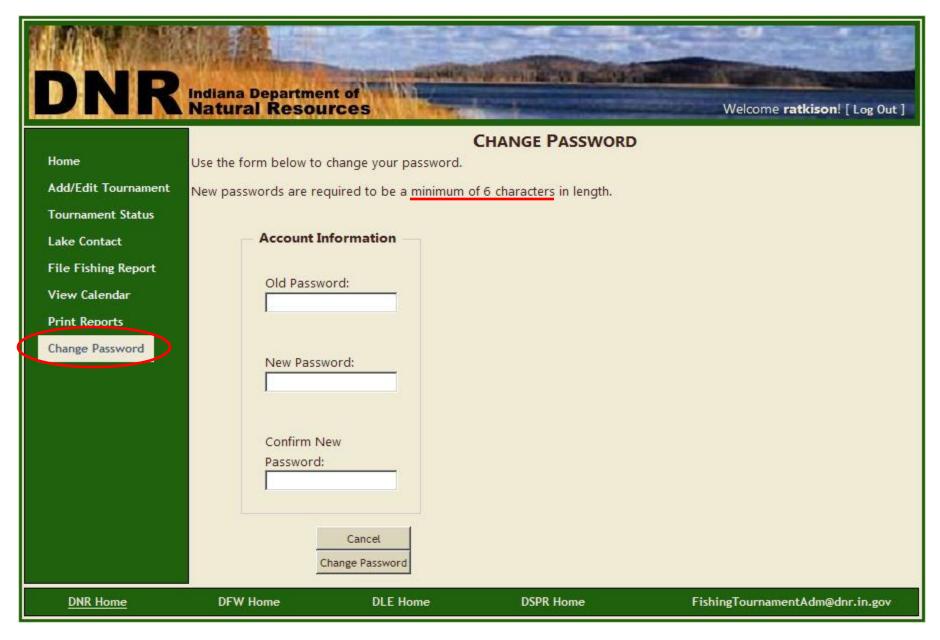
View Calendar

DNR Indiana Department of Natural Resources						
View b	y Month/Year	/iew by Property	_			
Home March	2013	Show All	▼ Place mouse	e over tournament for	"Boat Count"	Home
<u>February</u>	February March 2013 April					
Go to the previous	month Mon	Tue 26	Wed 27	Thu 28	Fri	Sat
24	23	26	21:	20.	1	Last Chance Fishing
						Tournam Boats Expected=
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 No Tournaments -	30 No Tournaments -
					Good Friday @ All	Easter @ All
					Properties	Properties
			,			
No Tournaments -	3.)	2	3		5	6 Oktoberfest II Bass
Easter @ All						Tournament @ Sylvan
Properties						
Print Page						
DNR Home	DFW Home	DLE H		SPR Home	FishingTourname	ntAdm@dnr.in.gov
DINK HOME	DI W Honie	OLE N	onic D3	r K Home	1 isining rout hanne	movemædiii.iii.gov

If you select the Calendar Link you will see all tournaments. At the top you can drill down by month and by property. If you hover over the tournament the current boat count expected will display. User can also print out calendar.



Print Reports. Allows you to select individual tournament reports for you records.



Change Password: Enter old password and then Enter new password and confirm.



If you forget your password, select Forgot my password Link.

DNR	Indiana Departmer Natural Resou	nt of rces		[Log In]
Home Add/Edit Tournament Tournament Status Lake Contact File Fishing Report View Calendar Print Reports Change Password		t Your Password?	Submit	
DNR Home	DFW Home	DLE Home	DSPR Home	FishingTournamentAdm@dnr.in.gov

Forgot Password screen. Here you will be requested for your User Name. Once submitted, DNR will send a temporary password to your email account. Once logged back in you can change your password to something more familiar.